

School Subscription Enrollment

Campus & School Agreement number <i>(Microsoft Affiliate or Reseller to complete)</i>	Previous Subscription Enrollment Number (if applicable) <i>(Reseller to complete)</i>
Subscription Enrollment number <i>(Microsoft Affiliate to complete)</i>	

This Enrollment must be attached to a signature form to be valid.

The School Subscription program gives Institution the right, during the Licensed Period, to have Institution and Institution's Users run Microsoft software on Institution's eligible PCs. Institution's Users may include members of the public who access PCs that remain in Institution's open access lab(s) or libraries. Institution may not permit remote access to software installed on open access PCs. Institution may choose to enroll one or more entire schools in a district.

Non-exclusivity. This Enrollment is non-exclusive. Nothing contained in it requires Institution to license, use, or promote Microsoft software or services exclusively. Institution may enter into agreements with other parties to license, use, or promote non-Microsoft software or services.

Definitions. The term "eligible PCs" means all of the Pentium III, iMac G3, or equivalent or better PCs in the Institution, plus any additional PCs on which Institution chooses to run any of the software. All terms used but not defined in this Enrollment are located at <http://microsoft.com/licensing/contracts>.

1. *Contact information.*

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The * indicates required fields. Microsoft may disclose contact information as necessary to administer this Enrollment.

- a. Primary contact information.** The Institution signing this Enrollment must identify an individual from inside its organization to serve as the primary contact. This contact is also the default online administrator for this Enrollment and will receive all notices unless Institution provides Microsoft written notice of a change. The online administrator may appoint other administrators and grant others access to online information.

Name of entity (must be legal entity name)* Sarasota County School Board
 Contact name* First Leona, Last Campos
 Contact email* leona_campos@exmail.sarasota.k12.fl.us
 Street address* 1960 Landings Blvd
 City* Sarasota, State/Province* FL Postal code* 34231
 Country* USA
 Phone* 941-927-9000 Fax 941-486-2411
 Tax ID

- b. Notices and online access contact information.** Complete this only if Institution wants to designate a notices and online contact different than the primary contact. This contact will become the default online administrator for this Enrollment and receive all notices. This contact may appoint other administrators and grant others access to online information.

Same as primary contact

Name of entity*
 Contact name* First , Last

Contact email*
Street address*
City* , State/Province* Postal code*
Country*
Phone* Fax

This contact is a third party (not the Institution)

Warning: This contact receives personally identifiable information of the Institution.

- c. Online services administrator.** This person will receive communications concerning registration for online services ordered under this Enrollment.

Name of entity*
Contact name* First Last
Contact email*
Street address*
City* , State/Province* Postal code*
Country*
Phone* Fax

- d. Language preference.** Select the language for notices. English

- e. Microsoft account manager.** Provide the Microsoft account manager contact for this Institution.

Microsoft account manager name:

Microsoft account manager Email address:

- f. Reseller information**

Reseller company name* Educational Resources, Inc
Street address (PO boxes will not be accepted)* 1550 Executive Drive
City* Elgin, State / Province* IL and postal code* 60123
Contact name* Valerie Saunders
Phone* 888-665-8305 Fax 847-717-6243
Email address* vsaunders@edresources.com

The undersigned confirms that the information is correct

Name of Reseller* Educational Resources, Inc

Signature* _____

Printed name* Valerie Saunders

Printed title* Licensing Specialist

Date*

Changing a Reseller. If Microsoft or the Reseller chooses to discontinue doing business with one another, Institution must choose a replacement. If Institution intends to change the Reseller, it must notify Microsoft and the former Reseller in writing on a form provided at least 30 days prior to the date on which the change is to take effect. The change will take effect 30 days from the date of Institution's signature.

- g. Distributor information (if applicable)**

Distributor company name* D&H Distributing
Street address (PO boxes will not be accepted)* 2525 North 7th Street
City and postal code* Harrisburg PA 17110
Country* USA
Contact name* Christine Kalmey
Phone* 717-703-2619 Fax 717-255-7822

Email address* **licensingdesk@dandh.com**

2. *Designate participating school(s).*

Participating schools must belong to the same school district. Each participating school must enroll all its eligible PCs.

Please select only one of the following two options:

<input type="checkbox"/>	Only Institution is participating in this Enrollment (please continue on to Section 3)	<input checked="" type="checkbox"/>	Institution and one or more schools in Institution's district are participating in this Enrollment (please continue below)
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If Institution is enrolling one or more schools in a district, please provide the school names below. If additional space is needed, add an additional sheet of paper.

List of participating schools (please fill with the names of the schools participating in this Enrollment)	
Alta Vista Elementary, Oak Park South, Booker High School, Riverview High/Cyesis,	
Emma E. Booker Elementary, Oak Park High, McIntosh Middle, Fruitville Elementary, Elementary School I,	
Tuttle Elementary, Garden Elementary, Gocio Elementary, Englewood Elementary, Glenallen Elementary,	
Booker Middle	

3. *Designate eligible PCs*

Please indicate the total number of eligible PCs under this Enrollment (including PCs of all participating schools). The number of copies for each software product in Institution's faculty and staff initial order must be equal to the number shown in the table below.

Eligible PCs	
Eligible PCs	8000

4. *Student full-time equivalent (FTE) option*

The student FTE option gives Institution's students the right to run software on their own PCs or school-owned PCs that are assigned for individual, dedicated student use. The number of copies of each software product in Institution's student initial order must be equal to the number shown in the table below.

Please select only one of the following two options:

<input type="checkbox"/>	Institution selects the student FTE option <i>(please complete table below)</i>	<input checked="" type="checkbox"/>	Institution does not select the student FTE option <i>(please continue to section 5)</i>
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Student FTE option

Total number of students to enroll:

5. *Establishing Enrollment unit count and price level*

Microsoft assigns units to each software product available in this program. Institution can verify the units assigned to each software product in the Product List located at <http://microsoft.com/licensing/>. Institution can use the "Standard School Qualification and Manual Order Form" as a reference to obtain the total units for Institution's Enrollment and total units for the student FTE option (if applicable).

Institution agrees that the minimum number of software units being ordered under this Enrollment is equal to or greater than 300 units. If Institution chose the Student FTE Option, Institution agrees that the minimum number of software units being ordered under this Enrollment for the student FTE option is equal to or greater than 300 units. This qualification must be met with the first order placed under this Enrollment. Price level B is only available for some Products.

Please select only one of the following two options:

<input type="checkbox"/>	Unit count is at least 300 units <i>(Price Level A for all Products)</i>	<input checked="" type="checkbox"/>	Unit count is at least 300 units and total Eligible PCs is greater than 2,500 <i>(Price Level B for some Products)</i>
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6. *Licensed period.*

Please select only one of the following two options:

<input type="checkbox"/>	One Year Licensed Period	<input checked="" type="checkbox"/>	Three Year Licensed Period
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This Enrollment will remain in effect during the Licensed Period. The Licensed Period begins on the date of Microsoft's email to Institution confirming Microsoft's acceptance of this Enrollment and expires after 12 full calendar months for a one-year Licensed Period, or 36 full calendar months for a three-year Licensed Period, unless earlier terminated or extended (as applicable) as provided in the agreement.

As stated in the agreement, one-year Licensed Periods may be extended by placing an extension order. The terms of Institution's agreement and Enrollment will govern any extensions of a one-year Licensed Period.

7. *Qualifying systems Licenses.*

All operating system licenses provided under this program are upgrade Licenses. **No full operating system licenses are available under this program.**

Therefore, all qualified desktops on which Institution will run the Windows Desktop Operating System Upgrade must be licensed to run one of the qualifying operating systems identified in the Product List at <http://microsoft.com/licensing/contracts>.

